

South Campus Quarter

August 2023 Move-In Information

Welcome to South Campus Quarter! The information provided below is designed to help your move-in process go smoothly. All documents referenced are also available on our website. If you have any questions, please contact the office at 513-523-1647 or office@southcampusquarter.com.

Move-In Date & Key Pick-up

- Your lease begins on **Monday, August 21, 2023 at 9 am**. In January, Miami University shifted the dates of the 23–24 school year term such that the fall semester begins on August 28, 2023 and spring commencement occurs on the weekend of May 18, 2024. For all leases signed prior to this adjustment, per the lease agreement, your lease term dates were adjusted to August 21, 2023 through May 20, 2024. Our 12 month lease dates remain as stated in those lease. Early move-in fees will now apply based on these dates.
- Please call 513-523-1647 or email office@southcampusquarter.com to schedule an appointment to pick up your keys. We will be available Monday through Friday, 9:00 am to 5:00 pm, and Saturday and Sunday 12:00 pm to 4:00 pm for move-in appointments. All appointments must be made at least **24 hours** in advance.

Payment

- Fall Semester rent is due on **August 1, 2023**. You will not be permitted to pick up keys if either your or your roommates' rent is not paid. You may mail payment to: **South Campus Quarter, P.O. Box 622, Hamilton, OH 45012**. We are including return envelopes for both the first and second semester rent payments.
- If you are using **Financial Aid** to pay your semester rent and need extra time to allow for disbursement of your funds, you must obtain written approval from South Campus Quarter. We must receive official written documentation from your financial institution **prior to July 20, 2023**. Once we've received documentation, we will provide you with a Financial Aid Rent Payment Addendum to sign and return to our office within 48 hours. *Failure to complete this process will result in South Campus Quarter being unable to grant extra time for rent payment.* Please note that financial aid extensions apply only to tenants paying the full semester rent (not monthly payments). Prior tenants of South Campus Quarter must re-apply each year for the deferment.

Utilities

- Tenants are required to set-up the utilities in their name starting on or before their move-in date. Written proof of transfer must be shown before any keys will be issued. You may also want to set up internet and cable TV service. See the [Utility Information](#) page for more information.

Parking

- **Campus Courts, Bern Street, and 308 S. Campus Ave. Apartments:** Tenants must obtain a valid parking permit to park in their designated lot. Please review our [Annual Parking Registration & Lottery Form](#) and [Parking Rules and Regulations](#) for a complete explanation of the procedure. **Parking forms must be returned by August 1, 2023 or you will forfeit your free spot.** Towing of the lots will be suspended during move-in, with the exception of the maintenance only parking spaces and fire lanes. You will be notified when towing resumes.
- **Campus Commons Duplexes:** Parking in front of Campus Commons on Rose, Bern, Poplar, and Wooster streets is 24/7 City of Oxford Residential Permit Parking (RPP). You must have a valid permit to park here at any time. See the [Campus Commons Parking Information](#) page for more information.

Move-in Inspection Sheet

- When you are issued keys for your residence, we will give you a Move-in Inspection Checklist. Please complete and return the Move-in Inspection Checklist within 10 days of the first person picking up keys. Any forms turned in after 10 days will be considered invalid.

Mailing Address: P.O. Box 622, Hamilton, OH 45012 • Street Address: 131 E. Spring Street, Oxford, OH 45056
513-523-1647 • Fax: 513-280-6114 • office@southcampusquarter.com • SouthCampusQuarter.com