

# South Campus Quarter

## ANNUAL PARKING REGISTRATION & LOTTERY APPLICATION

### Campus Courts, Bern Street, and 308 S. Campus Ave. Apartments

Campus Courts, Bern Street, and 308 S. Campus Ave. Apartments offer one free parking space per apartment; tenants will need to decide between themselves who claims the free parking space. Tenants who wish to obtain a parking permit must complete and **return this form by August 1**. *If neither Tenant claims the spot by August 1, the free space is forfeited and will become available in our Parking Lottery.*

Tenants who do not claim the allotted free spot may enter the Parking Lottery. Please complete and return this form by no later than **August 1**. All Lottery applicants will be notified via email of whether they were randomly selected for a parking space. Tenants who are awarded a lottery space must pay a fee of \$250.00 dollars at the time of permit collection. *Please note that entry into the Parking Lottery does not guarantee tenants will receive an additional permit.*

A permit allows tenants to park only in their designated parking lot without being towed. Every permit is specific to the registered vehicle and must be properly displayed in the vehicle's rear window at all times. Permits are non-transferrable and are only valid as long as you are a tenant at South Campus Quarter. **All parking permits expire at the end of the school year and must be renewed annually using this form.**

Permits may be picked up at the office during Move-In days. At that time, all tenants must sign a Parking Rules and Regulations form acknowledging receipt and understanding of all South Campus Quarter parking rules.

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**Parking Permit Application:** Please indicate (v) **Registration** or **Lottery** and fill out all information requested below. This form must be received in the South Campus Quarter office by **August 1<sup>st</sup>**. The Lottery drawing will be held approximately one week before August Move-In.

**Free Parking Registration ( )**

**Lottery Parking Application ( )**

#### Tenant Information:

Name: \_\_\_\_\_

Apartment/Unit Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_ Date: \_\_\_\_\_

#### Vehicle Information:

Make: \_\_\_\_\_ Model: \_\_\_\_\_

Color: \_\_\_\_\_ Year: \_\_\_\_\_

License Plate Number: \_\_\_\_\_ State: \_\_\_\_\_